# Support for research events, 2018/19

**Application deadline: 5pm (GMT) Friday 20 April 2018**

**Applications to:** **jrri@manchester.ac.uk**

Grants are available for University of Manchester researchers and Library staff to support research events held at the University and linked to the rich Special Collections of the University of Manchester Library or to allied academic fields. These grants can be used to support either individual events, or a series of linked events, during the 2018/19 academic year (with all activities and spending to take place before 31 July 2019).

Funding can be used to support travel and accommodation for external speakers and participants; subsistence for participants; AV and other costs directly related to research events. Priority will be given to events that can show a clear link to the Special Collections of the University of Manchester Library or to allied academic fields; that facilitate the exchange of ideas and the formulation of new and exciting academic research; that encourage interdisciplinary research; that are linked to plans for external grant capture.

For single events (such as seminars and workshops), funding would not normally exceed £500, although larger bids may be considered for more ambitious activities.

**The grant will not cover:**

* Attendance at events and conferences outside the University of Manchester.
* Events whose primary focus is teaching and learning.

**Eligibility:**

* Researchers (including PhD students and Early Career Researchers) and library staff at the University of Manchester.

Please ask the JRRI office if you are unsure about the eligibility of other forms of expense. If you require assistance calculating costs associated with your grant, you must make initial contact with your Research Office by Tuesday 20 March and submit a completed Research Approval Form by Wednesday 18 April at the latest.

**Assessment Criteria:**

All applications are assessed by the Institute Directors in consultation with curators and academics. Applications will be ranked on merit against criteria outlined above.

**Application Process:**

Application forms are available at <http://www.jrri.manchester.ac.uk/research/funding/>

The completed application form should include:

* The names and affiliation of the application team with contact details for the lead applicant.
* Details of the intended event to include: title, date(s), description of the event(s) which includes a brief description of the research content, the type of event(s), estimated number of participants.
* A brief outline of the collections from the UML Special Collections which are related to the event(s) or to the allied fields related to the event.
* Financial estimates of costs should be included, but will be subject to review and modification by the assessment panel. Please also include other sources of financial support (both awarded and applied for).

Pre-application advice is available from the JRRI manager, Sarah May (sarah.may@manchester.ac.uk), or the Director of the JRRI, Hannah Barker (hannah.barker@manchester.ac.uk).

For library staff enquiries, please contact the Associate Director of the JRRI, Rachel Beckett (rachel.beckett@manchester.ac.uk).