**COLLABORATION GRANTS 2018/19**

**Application deadline: 5pm, Friday 20 April 2018**

**Applications should be emailed to:** [**jrri@manchester.ac.uk**](mailto:jrri@manchester.ac.uk)

**Overview**

The John Rylands Research Institute promotes research activities linked to the University of Manchester Library’s world-leading Special Collections, which contain materials in several hundred languages, and on virtually every medium - from papyrus to pixels. We hold some of the most significant printed books and manuscripts ever produced alongside unique archive collections, maps and visual material documenting a wealth of cultural, literary, historical, political and religious traditions from around the world. Though these collections are breath-taking in their importance and their range, they have been little explored. This provides a huge potential for new and important research of the highest quality, learning at all levels and extensive and wide-reaching public engagement collections-based research.

**Collaboration grants**

Collaboration grants are available to academic and Library staff at the University of Manchester who wish to gain insights from other researchers, specialists, disciplines, institutions or sectors to directly benefit academic research linked to the Special Collections at the University of Manchester.

Grants of up to £3,000 are available to support creative and innovative activities with individuals and organisations from outside the University of Manchester that will lead to new collaborations or the sharing of expertise, as a step towards a larger, externally funded grant bid. Applications for Collaboration grants can be made by individuals or groups.

Possible uses of collaborative grants include:

* Visits from academics from other universities to work collaboratively with University of Manchester researchers
* Visits from specialists or experts in a particular method, approach or technique to share their knowledge
* Attendance by UoM researchers at networking or training events
* Placements or ‘discipline hopping’ secondments by UoM researchers at other institutions and organisations
* The organisation of sandpit or workshop events
* Good practice exchanges

Collaborative grants will not support:

* Visiting researchers who wish to carry out individual projects
* Visitors who wish to give a traditional seminar paper at Manchester based on their own research
* Travel to regular conferences or annual meetings
* Organisation of large or recurring conferences

When collaborative grants are used to invite distinguished scholars or experts for periods of a week or more, it is expected that they undertake some activities open to the wider academic and/or student communities at the University or to the public. Proposed activities must be listed in the application form under the project details and might include one or more of the following: presenting their research at an academic event (e.g. a high profile lecture, seminar or workshop to coincide with their visit); a masterclass or workshop for graduate students; being available for meetings with doctoral students; a contribution to undergraduate teaching; a public engagement event.

If you require any help calculating costings, please contact your own research or administrative office **by Tuesday 20 March**. Applicants working with the Research Office are required to complete a costings and research approval form **by Wednesday 18 April**.

All applications are assessed by the Institute Directors in consultation with curators and academics with relevant expertise. The successful applicant will receive support from the Institute/School Grant Writer to apply for the follow-on funding based on the activities supported by the collaborative grant, which must be submitted to a grant awarding body by an agreed date.

Pre-application advice is available from:

* The Manager of the JRRI, Sarah May: [sarah.may@manchester.ac.uk](mailto:sarah.may@manchester.ac.uk)
* The Director of the JRRI, Hannah Barker: [hannah.barker@manchester.ac.uk](mailto:hannah.barker@manchester.ac.uk)
* The JRRI grant writer, Chloe Jeffries: [chloe.jeffries@manchester.ac.uk](mailto:chloe.jeffries@manchester.ac.uk)

Advice on the UML Special Collections can also be directed to either of the joint Heads of Special Collections:

* Stella Halkyard: [stella.halkyard@manchester.ac.uk](mailto:stella.halkyard@manchester.ac.uk)
* John Hodgson: [john.hodgson@manchester.ac.uk](mailto:john.hodgson@manchester.ac.uk)

**Application Process**

The completed application form should include:

* The names and affiliation of the application team with contact details for the lead applicant.
* A short summary of the relevant experience of each person involved (approx. 500 words).
* Details of the intended project to include: title, start and end dates, objectives, methodology, outputs and project costs.
* A description of the project’s link to UML Special Collections: either to specific collections or to broader associated research areas.
* Future plans for the research project which must include grant capture.
* Brief up to date curriculum vitae and list of relevant publications (max. 2 pages each).
* Applications and queries should be e-mailed to: [jrri@manchester.ac.uk](mailto:jrri@manchester.ac.uk)

**What will the applicant receive?**

* A maximum of £3,000 will be awarded per application.
* Support from expert curators, conservators and imaging specialists.
* Support from the Institute grant writer.

**What will the Institute expect from the applicant?**

* All awarded Collaboration Grant funding must be spent before 31 July 2019and claim forms must also be submitted to the grant holder’s research or administrative office by this date.
* All grant holders must produce a report at the end of their project.
* All grant holders must submit an application for follow-on funding based on the research supported by the Collaboration Grant to an external grant awarding body by an agreed date.