

# TIER 4 STUDENT DECLARATION UNDERTAKING WORK AT

# THE UNIVERSITY OF MANCHESTER

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| **Name:** | Click here to enter text. | **Visa Expiry Date:** | Click here to enter text. |
| **Faculty:** | Click here to enter text. | **School:** | Click here to enter text. |

* I confirm that I will comply with the conditions of my Tier 4 visa and **I will not** work over 20 hours per week.
* I will familiarise myself with the conditions of my stay by reviewing the available information on the [UK Visas and Immigration site](https://www.gov.uk/tier-4-general-visa) (<https://www.gov.uk/tier-4-general-visa>) and the University’s website (<http://www.careers.manchester.ac.uk/international/workduringstudy/>)
* I understand that paid and unpaid work contributes towards my weekly working hours limit (this could include paid casual work, a fixed-term contract, voluntary work, working as a Student Ambassador, Teaching Assistant, Demonstrator and work outside the University).
* If I am asked to work over 20 hours per week during term time, **I will not** accept this offer of work.
* If I have multiple roles, I will contact my manager(s) about the requirement to prioritise between different roles and the hours that I am currently working.
* I understand that I can work full time during vacation periods, if there are additional hours available.

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| **PhD Students**: I will ensure that my line manager sends in confirmation of my vacation dates with mytimesheet if I work over 20 hours **Next Steps:****Very Important:**Working beyond your visa restrictions is aSerious offence. It is your responsibility to ensure you do not work beyond theRestricted working hours on your visa or those set out above. |
| **Signature:** |