

# Faculty of Humanities Research Skills Training Bulletin

## January 2010

Inside this bulletin you will find information and events of interest to postgraduate researchers and research staff within the Faculty of Humanities. This bulletin and previous issues can also be downloaded from the [bulletins](#) page of the Research Skills Training website.

For all regular skills training updates please follow our [Twitter page](#).



### I.T. drop-in sessions

This month's I.T. drop-in sessions are as follows:

**Microsoft Word queries** – Monday 11th January

**Endnote queries** – Monday 18th January

**PowerPoint queries** – Monday 25th January

All drop-in sessions take place from 1pm – 2pm in Ellen Wilkinson building - room C1.44 (Learn Higher cluster).

Please note that drop-ins are for specific queries only. They are NOT intended as training sessions. Anyone arriving to a drop-in session expecting training will be redirected to the library or to our training calendar.

### Useful links

[Research Skills Training site](#)

[PGR Training Calendar](#)

[PGR Resources in Blackboard](#)

[Research Staff Programme Calendar](#)

[Vitae](#)

### Postgraduate Training

Please only attend sessions when you have booked a place\*. If you need to cancel your place you can do so via the [training calendar](#) in 'Check bookings'. If you cannot cancel your booking from here because it is too close to the course date, you must email [humanities-training@manchester.ac.uk](mailto:humanities-training@manchester.ac.uk) with details of the course you wish to cancel.

\* Before booking onto a course please make sure that you can abide by our code of [professional etiquette](#).

**January Faculty Training Sessions with places still available to book (at the time of writing this bulletin).**

- **Core Academic Competencies**

[Academic Writing 1 – Insights into the Writing Process](#) – 26/01/2010 10:00 - 12:00 Ellen Wilkinson Building, room C5.1

- **Organisational Competencies**

[Psychometric Questionnaires: How to know yourself, understand others and get your ideas heard](#) - 21/01/10 10:00 - 15:30 Careers Service, Crawford House, East Entrance, room 5.004

- **Research Methods**

[Rcmdr](#) - 21/01/2010 14:00 - 16:00 Ellen Wilkinson Building, room A2.7

[Data Coding and Data Structures](#) - 28/01/2010 14:00 - 16:00 Ellen Wilkinson Building, room A2.7

**As numbers are limited on training opportunities and events, please ensure you register for sessions you wish to attend. Check the [training calendar](#) for location and sign-up details.**

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### Research Staff

Information about research staff events is sent out in a weekly bulletin. If you would like to be added to the list of recipients please contact [claire.stocks@manchester.ac.uk](mailto:claire.stocks@manchester.ac.uk).

### University-Wide Training

**The John Rylands University Library [training programme for researchers](#)** is now open for bookings. The library runs Endnote sessions which cover the same materials as our courses and can be booked through the training calendar on the library training pages.

#### **Researchers in Residence information session 20/01/2010, 12:00-13:00 University Place 3.214**

This short information session gives you all you need to know about the [Researchers in Residence](#) scheme, which is open to researchers who are funded (directly or indirectly) by a UK Research Council or the Wellcome Trust. Book your place [here](#).

#### **Living Libraries**

Postgraduate researchers are required to take part in Living Libraries at the University Student Conference on 24<sup>th</sup> February. For more information contact [sabbatical.mhs@manchester.ac.uk](mailto:sabbatical.mhs@manchester.ac.uk).

### Dates for your Diary

#### **01/02/2010 Academic Reading in French**

Do you need French for your research? If so, this course offers a great opportunity for you to improve your academic language proficiency, for more details and to book a place go to the [training calendar](#).

### Other Information

#### **[methods@manchester](#): research methods in the social sciences**

[methods@manchester](#) is a new Faculty initiative which aims to be relevant and useful to PhD students. Activities include weekly lunch-time talks, starting on January 21, that provide introductions to a wide range of research methods, e.g. social network analysis, ethnography, structural equation modelling, creative interviewing, and so on. Additional talks will introduce national research resources which are supported at the University of Manchester.

We are also starting an informal series of discussion meetings for PhD students and early career researchers. These are held on the fourth Monday of every month from 1-2pm, starting on January 25th. A sandwich lunch will be available – free of charge. The topic of the meetings will be decided by what you request and the content and format will be led by participants. If you would like to suggest a methods-related topic for a discussion (for example, running a focus group, strategies for finding interview respondents, conducting an on-line survey) then please email [angela.dale@manchester.ac.uk](mailto:angela.dale@manchester.ac.uk). We will also be pleased to hear about other ideas that would support your research.

If you join the mailing list for [methods@manchester](#) (just provide your email address on the home page) you will receive a weekly email with information about events and resources. We look forward to hearing from you.

Angela Dale, Director, [methods@manchester](#).