

Faculty of Humanities Research Skills Training Bulletin

December 09

Inside this bulletin you will find information and events of interest to postgraduate researchers and research staff within the Faculty of Humanities. This bulletin and previous issues can also be downloaded from the [bulletins](#) page of the Research Skills Training website.

For all regular skills training updates please follow our [Twitter page](#).



I.T. drop-in sessions

This month's I.T. drop-in sessions are as follows:

Endnote queries – Monday 7th December

Troubleshooting your thesis (final PGRs only) – Monday 14th December

All drop-in sessions take place from 1pm – 2pm in Ellen Wilkinson building - room C1.44 (Learn Higher cluster).

Please note that drop-ins are for specific queries only. They are NOT intended as training sessions. Anyone arriving to a drop-in session expecting training will be redirected to the library or to our training calendar.

Useful links

[Research Skills Training site](#)

[PGR Training Calendar](#)

[PGR Resources in Blackboard](#)

[Research Staff Programme Calendar](#)

[Vitae](#)

Postgraduate Training

Please only attend sessions when you have booked a place. If you need to cancel your place you can do so via the [training calendar](#) in 'Check bookings'. If you cannot cancel your booking from here because it is too close to the course date, you must email humanities-training@manchester.ac.uk with details of the course you wish to cancel.

December Faculty Training Sessions with places still available to book (at the time of writing this bulletin)

- **Core Academic Competencies**

[Academic Writing 4 – Introductions and Discussing Results](#) - 15/12/09 10:00 - 12:00 Ellen Wilkinson Building, room C5.1

- **Communications Competencies**

[Presentations, Practice and Feedback for 1st Year PGRs](#) - 01/12/09 10:30 - 12:30 Roscoe Building, room 1.002

- **Organisational Competencies**

[Coping with Academic Pressure](#) - 01/12/09 14:30 - 16:30 Dover Street Building, room Well-being room

[Psychometric Questionnaires: How to know yourself, understand others and get your ideas heard](#) - 03/12/09 10:00 - 15:30 Careers Service, Crawford House, East Entrance, room 5.004

[Research Ownership and Dissemination](#) - 02/12/09 12:00 - 14:00 University Place, room 5.206

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- **PGR Transitions Programme**

[Developing Resilience](#) - 10/12/09 10:00 - 13:00 University Place, room 4.204

- **I.T. Training Sessions**

[Managing Long Documents in Word \(Level 2\) supported training](#) - For full-time students in year 1 of their PhD and part-time students in years 1-2 of their PhD. Session times are listed below:
04/12/2009 13.00 – 16.30 Humanities Bridgeford/Tuer Street, room 2.2

[PowerPoint Level 2 training](#) - a structured training course for PGRs, designed to develop the skills needed to create a clear, professional presentation. Session times are listed below:

10/12/2009 09.30 – 13.00 Humanities Bridgeford/Tuer Street, room 2.2

17/12/2009 09.30 – 13.00 Humanities Bridgeford/Tuer Street, room 2.1

As numbers are limited on training opportunities and events, please ensure you register for sessions you wish to attend. Check the [training calendar](#) for location and sign-up details.

Research Staff

Information about research staff events is sent out in a weekly bulletin. If you would like to be added to the list of recipients please contact claire.stocks@manchester.ac.uk.

University-Wide Training

The John Rylands University Library [training programme for researchers](#) is now open for bookings. The library runs Endnote sessions which cover the same materials as our courses and can be booked through the training calendar on the library training pages.

[Postgraduate Online Writing Clinics](#)

The clinics take place every Wednesday 12.30 - 1.30pm until Wednesday 9th December 2009.

Dates for your Diary

[GIS in the Humanities](#)

A free workshop on Spatial Literacy in Research and Teaching at the University of Leicester
Wednesday 16th December 10.00 – 16.30.