**Rory and Elizabeth Brooks Doctoral College**

**Induction activities for incoming GDI PGR cohort 2016/17**

**(*Please refer to both Faculty and School Induction timetables for other compulsory activities*)**

**Wednesday, 21 September 2016 – SEED “Meet your discipline” timeslot, 11:00-12:30 (*rooms to be confirmed*)**

|  |  |  |
| --- | --- | --- |
| Activity | Who? | Time |
| Introduction to GDI/new PGRs. Opportunity for new PGRs to introduce themselves and their research proposals briefly. Basic data on GDI’s number of staff, PGRs, Master’s students. REBDC (PW/AC). Opportunities for PGRs (teaching, research support, masterclasses). Announcement of full induction day on 23 September. | PW/AC | 11:00-12:00 |
| Introduction to PGRs/student reps.  Housekeeping points: info available from student union, role of student reps (volunteers?), policy on use of kitchens | PW/AC, two current PGRs (Connie as rep and Aarti) | 12:00-12:30 |

**GDI Induction day - Friday, 23 September 2016, 09:30-17:30**

(ALB Boardroom, 2nd floor, Arthur Lewis Building)

|  |  |  |
| --- | --- | --- |
| *Activity* | *Who?* | *Time* |
| Meet the Brooks Doctoral College. Explanation from PW/AC about what REBDC is, what it contributes (funding, masterclasses). | PW/AC | 09:30-10:15 |
| Coffee break |  | 10:15-10:30 |
| PGR Expectations – doing a PhD at GDI  Annual review dates/times, what they involve. Working with your supervisor (DisCo support available). Research Training. TA training and experience. Housekeeping: how do you book a room? Etc. | PW/AC, GDI academic staff? | 10:30-12:30 |
| Lunch |  | 12:30-13:15 |
| Meet the research themes. Explanation of GDI’s four research themes; rationale behind them. Explanation of relationship to reading groups. | David Hulme? | 13:15-13:30 |
| Meet the reading groups. Introduction e.g. by Director of Research on what the purpose of reading groups is, why they are worth engaging with. Lightning round for all ten reading groups: presentation of three minutes each by convenors/PGR members on what they are, what they focus on, how (often) they meet, who to contact. | Members of each reading group (convenors/ PGR members) | 13:30-14:30 |
| Meet the GDI Admin/Communications teams. Introduction to key GDI Admin people to know (e.g. Julia Brunt, Kat Bethell, Denise Redston). Comms: presentation on what the Communications team do and what they can offer to/where they need support from PGRs. | Julia Brunt, Kat Bethell, Denise Redston-  Emma Kelly, Minna Lehtinen, Caroline Boyd, Chris Jordan | 14:30-15:00 |
| Coffee break |  | 15:00-15:15 |
| Meet your fellow PGRs. 3-minute thesis competition - open to all existing GDI PGRs, judged by Rory/Elizabeth Brooks/Chris Jordan/etc. Recorded for development@manchester blog. | Rory/  Elizabeth Brooks, Chris Jordan, all existing PGRs | 15:15-17:30 |
| Buffet dinner |  | 17:30 onwards |

**In the weeks following induction:**

|  |  |  |
| --- | --- | --- |
| What? |  |  |
| At their own convenience: Induction to reading groups: provide reading groups with money to take out members for lunch, i.e. induct and introduce newcomers. |  |  |