

## Feedback on T4 and WFW Training Session

### EAC Division

People did find the session useful and informative. They went away understanding much better how T4 works, and also found the advice on writing online text helpful.

One suggestion for improvement that was felt across the board was to do with the room. It was not clear why the session was held in a computer cluster when computers were not actually being used. It made viewing the presentation the screen at the front of the room difficult, created an uncomfortable atmosphere (the room became very hot and people were separated by rows of computers). It would also have been helpful to set up 'dummy' accounts in order to give people hands-on training, rather than theoretical training. IT is one of those areas in which it makes a big difference to be able to try out the teaching in a room with an experienced person there, rather than hearing it and then trying it out alone later on. If it would be possible to set this kind of thing up - practical exercises - it was felt that that would be very useful.

Another point was concerning the length of the session. This is a bit tricky, as people were of course asking lots of questions, so that keeping to a strict time limit is not always possible. But it was felt that the content in the second hour could have easily been condensed and run through more quickly.

**Drama:** Ideally the T4 training should be longer, through and based on exercises rather than primarily based on the on-line workshop and independent training. I would for example **like to learn how to insert images and videos in the subpages**, without having to ask Phil or Warren for help. At the moment I only feel that I can master text editing in T4, and I feel less confident in other areas, compared to my proficiency in Dreamweaver that used to be the software for the Drama pages.

**Music:** As above, I would like to have more confidence on the incorporation of imagery within the sub-pages. I thought the online training was useful and an efficient means of delivery. I didn't learn that much in the group training session that followed. It seemed to cover a lot of ground already covered in the online training. The session 'writing for the web' was useful and I would have liked this to be longer and more detailed.

### History

T4 trg was good but it did not prepare for the exigences of the fac web team. Regularly requests for changes are refused/ignored or substantially altered based on principles and rules that were not communicated in the trg sessions.

Suggestion fac web team has to make sure that there in-house style/additional rules are integrated to the trg, perhaps the web team should co-teach these trg or create an additional session

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