

## Selecting your elective course units

### **Will I have to attach my mandatory/compulsory course units?**

No. This will be done for you and the course units should appear in your 'Academic Year Schedule'.

### **I can't log in**

If you have any problems logging in please contact 0161 275 5000 or email [selfservice@manchester.ac.uk](mailto:selfservice@manchester.ac.uk) or complete the contact us form which can be found online at [www.manchester.ac.uk/selfservice/contactus](http://www.manchester.ac.uk/selfservice/contactus). Please note that these details are only for help with logging in.

### **Can I change my selections if I change my mind?**

As long as you do so in good time. It is advisable that this done so before the end of August. Also, the longer you leave it the more chance there is of the course unit being full.

### **When I search for classes nothing appears, what can I do?**

We anticipate that a high volume of students will be logging on when course unit selection opens, which can cause delays searching for classes. Please keep trying, and if you are still having problems after a week or so, contact us.

### **I want to do a dissertation but can't select it online, what can I do?**

You can't select the dissertation option yourself, only students who have completed the dissertation application form (found on your Bb9 programme page under 'Options') and have approached an academic member of staff to be their supervisor can do a dissertation. If you have done this, the Teaching Support Office will enrol you for the dissertation in due course.

### **I want to do a free option, which course units can I do?**

First, check your degree structure to see if you are permitted to do a free option. If you are, you can choose a free option from within the Faculty of Humanities. You must check with the host department (their website should give you the information) if you have met the necessary pre-requisites for the course unit you are interested in taking. If you have, you can select it online with your other course units. Please note that if you are in final year, you are not permitted do a level 1 unit and are only permitted to take 20 credits of level 2 options (i.e. one 20 credit course unit, or two 10 credit units)

### **Still have a question?**

Contact us on [tssolaw@manchester.ac.uk](mailto:tssolaw@manchester.ac.uk)