

Encourage your students to start thinking about their plans as soon as possible.

Key messages to drive home:

- **A degree is not enough to get a job (even from Manchester).** Remind your students that they need to develop a host of skills. They should apply for work experience, voluntary work and/or be active in their extra-curricular pursuits.
- **Graduate jobs can be open to any degree discipline.** In the light of recent cuts to the public sector/third sector, students might want to consider options not directly related to their degree.
- **Start early.** Motivate your students to start thinking about their career plans from Year One onwards.
- **Use the Careers Service before applying for jobs.** The Careers Service can help students improve the quality of their applications and CVs.

What should students be doing in each year of study?

Here are some suggestions to help students learn more about career options, many of which are interchangeable between years:

Year 1

1. Starting to explore career options. Manchester Criminologists have a wide range of career options.
2. Developing employability through work experience, a part-time job or getting involved with activities outside their course, e.g. student societies, volunteering.
3. Looking out for work experience opportunities or arranging their own through contacts (Careers Service can help them with this). Some sectors/organisations target first years, particularly in areas that are under-represented by women and ethnic minorities (e.g. Windsor Fellowship).
4. Attending employer insight days - available in some sectors.
5. Understanding that first year grades may be important when making applications for internships in the second year summer vacation.
6. Considering opportunities to study abroad in Year 2.

Year 2/Penultimate Year

1. Registering for vacancy and event email updates via *CareersLink*.
2. Considering applying to the Manchester Gold careers mentoring programme (October deadline).
3. Gaining feedback on their CVs, applications and covering letters at a Quick Query appointment.
4. Applying (from October onwards) for a summer internship and continuing to build up work experience and activities for their CV.
5. Attending talks and careers fairs to get information to help with career decision and for possible summer internships.
6. Understanding that some recruiters will start advertising graduate jobs in the summer before their final year commences.

Events and Talks

The Careers Service will come out to meet Criminology students throughout their degree. In addition, the Careers Service has a full programme of talks, events and careers fairs (many are held in the autumn).

Full details are at www.manchester.ac.uk/careers/students/events

Please note:

- Finance, Business & Management Fair - 20 October
- Law Fair - 22 November

There is also a Summer Graduate Fair for all areas of work 13-14 June 2012

Year 3

1. Researching and applying for graduate schemes from September and well before any given deadline.
2. Considering all vacancy types, not just 'graduate training programmes', e.g. opportunities with SMEs and direct entry positions.
3. Attending employer presentations, talks and careers fairs to help with career decisions and to find opportunities.
4. Looking at the Manchester Graduate Internship Programme if staying in Manchester after graduation.
5. Booking a careers guidance appointment if feeling confused/overwhelmed or wanting to look at all options.
6. Researching postgraduate study options and funding in semester one, and being mindful of deadlines for some courses.

Criminology Careers FAQs

A guide for academic advisors
www.manchester.ac.uk/careers

What services do we offer students?

Careers Website: www.manchester.ac.uk/careers
Job vacancies, information postgraduate study, career sector profiles, blogs and more... Students use **CareersLink** to access jobs and to sign up for events

Vacancies - over 50,000 advertised annually online, including full-time graduate jobs, summer internships and part-time work

Careers Resource Centre in Crawford House (open Mon-Fri 9-5pm all year round)

Guidance Appointments - 30 min - book in advance
Discuss options, career idea (or lack of ideas), getting started, career planning

Quick Query Appointments - 15 min - book on the day
Feedback on CV, covering letter, applications and interview tips, plus other brief queries

Mock Interviews - 30 min - book when students have an interview scheduled

Employer Events & Recruitment Fairs, Workshops & Talks - sign up required for some events, see **CareersLink** for details

Manchester Graduate Internship Programme - paid work placements in Greater Manchester for 4-12 months for new graduates

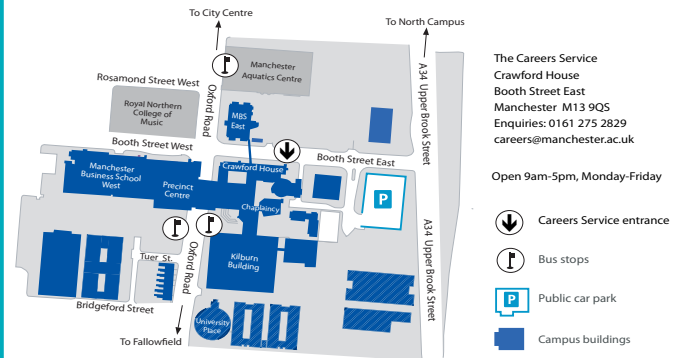
What can you do with a Criminology degree from The University of Manchester?

Criminology - undergraduate destinations 09-10

Employment included: Recruitment Consultant, Management Trainee, University Admissions Assistant, Customer Service Assistant, Healthcare Assistant, Domestic Abuse and Drug and Alcohol Support, Domestic Violence Support Worker, Teaching English as a Second Language.

Further Study: Criminology, Languages, Social Work.

Where can you find us?



The Careers Service
Crawford House
Booth Street East
Manchester M13 9QS
Enquiries: 0161 275 2829
careers@manchester.ac.uk

Open 9am-5pm, Monday-Friday

- Careers Service entrance
- Bus stops
- Public car park
- Campus buildings

School Liaison Careers Consultants

Alison Metcalfe

alison.metcalfe@manchester.ac.uk

Dominic Laing

dominic.laing@manchester.ac.uk

Tel: 0161 275 2829

What other useful web resources are available?

For more specific information on career options with Criminology:

www.prospects.ac.uk/options_criminology_your_skills.htm

For information on the Manchester Leadership Programme and Humanities Careers Management Skills module:

www.manchester.ac.uk/mlp

www.manchester.ac.uk/careers/cms/humanities

Work experience, internships and volunteering:

Graduate STEP scheme: www.step.org.uk (internships for new graduates)

Volunteering: www.manchester.ac.uk/volunteers

Work experience: www.manchester.ac.uk/careers/students/jobsearch/workexperience

Useful graduate careers websites (career options, postgraduate study, sector profiles and vacancies):

Prospects: www.prospects.ac.uk

Target Jobs: <http://targetjobs.co.uk>

Inside Careers: www.insidecareers.co.uk