

**Faculty of Humanities**

**INTERNAL EXAMINER’S AND INTERNAL MODERATOR’S REPORT (Undergraduate)**

Course Unit Code:

Course Unit Title:

Internal Examiner:

Internal Moderator:

**Course Unit Details:**

Total Number of Students enrolled on the course:

Tasks of Assessment %

Coursework (Please specify if team work):

Unseen Examination Paper:

Practical:

Other:

STAGE 1: ASSESSMENT STRATEGY AND COURSEWORK

The Internal Moderator’s role is to review the whole ‘assessment package’ for each course unit.

|  |  |
| --- | --- |
| **Assessment Strategy (exams, coursework, practical, mix etc.)**  | **Y / N** |
| Is there an appropriate mix of assessment tasks? |  |
| Are links made between assessment & intended learning outcomes? |  |
| Provide an opportunity for students to demonstrate their full range of abilities and skills. |  |
| Encourage more effective learning and discourage surface (superficial) learning. |  |
| Are the assessment tasks transparent and fair? |  |
| Reflect appropriately the varying teaching methods and learning contexts used within the course unit? |  |

|  |  |
| --- | --- |
| **Coursework (where relevant)** | **Y / N** |
| Is the coursework task appropriate and challenging? |  |
| Does it relate to the intended learning outcomes? |  |

**Internal Moderator’s comments on coursework task:**

|  |  |
| --- | --- |
| **Exam Paper Questions** | **Y / N** |
| Are the questions appropriate and challenging?  |  |
| Are the questions of clear and concise?  |  |
| Do the questions assess the intended learning outcomes? |  |
| Are the questions of comparable difficulty? |  |

**Exam Paper Questions (comments from Internal Moderator, please note any agreed changes):**

**Internal Moderator’s comments on Exam Paper Questions (at time of setting):**

**External Examiners comments on Exam Paper Questions (and actions taken):**

**STAGE 2: MARKING EXAMS AND ASSESSMENT**

|  |  |
| --- | --- |
| **Coursework Performance** |  |
| **Mean** |  |
| **Median** |  |
| **Standard Deviation** |  |
| **Lowest Mark** |  |
| **Highest Mark** |  |

|  |  |
| --- | --- |
| **Exam Performance** |  |
|  **Mean**  |  |
| **Median** |  |
|  **Standard Deviation**  |  |
|  **Lowest Mark**  |  |
| **Highest Mark** |  |

|  |  |
| --- | --- |
| **Overall Performance** |  |
| **1st (70%+)** |  |
| **2i (60-69%)** |  |
| **2ii (50-59%)** |  |
| **3rd (40-49%)** |  |
| **Compensatable Fail (30-39%)** |  |
|  **Fail (<30%)** |  |

**Internal Examiner Comments:**

**Internal Moderator’s Comments:**

**Stage 3: SCALING**

**This section should be completed by the Internal Moderator after discussions with the Internal Examiner.**

**Does this course unit need to be scaled?**

**If yes, what method of scaling is to be used?**

**Why is this method appropriate?**