Humanities Strategic Investment Fund (HSIF): Internationalisation

The Faculty of Humanities welcomes funding applications to support research, teaching and related activities that support the internationalisation agenda. Applications should further the Faculty's goal of working with the best universities worldwide, whether global or national leaders in their fields, producing high quality publications and leading to future grant applications or teaching partnerships. They may also enable be aimed at building relationships with leading global institutions, governmental or non-governmental. We welcome applications based on the following activities:

- **Category One**: building research (or related) networks
- **Category Two:** academic mobility grants
- **Category Three:** PGR mobility grants

Details on the focus and conditions of the award can be seen below. The review of applications will be led by the Associate Dean for Internationalisation, Professor Oliver Richmond, in consultation with the Dean of Humanities.

It is the expectation that applications to this fund will be foster high level collaboration, particularly for joint-submissions to larger international research funding sources (eg Newton, H2020, GCRF, FIC), the production of world-class research outputs, and other partnerships that may contribute to the University's strategic goal of increasing its standing as a World-leading institution.

All applications may support the strategic development of links with one of the identified strategic partners below. We will consider projects with partners who are not identified as part of this list, providing they are deemed high-ranking and of strategic priority for the School/research institute/function area.

Discussion on the scope and remit of applications is welcomed, and can be discussed directly with Oliver.Richmond@manchester.ac.uk

For any queries, please email rosie.haynes@manchester.ac.uk

Application forms for all three categories can be seen in the appendix

Category one: Research networks

Focus of the award:

To support our internationalisation strategy the Faculty of Humanities has allocated a dedicated budget within HSIF to provide match-funding for Schools to foster specific strategic international research, teaching & learning and PGR partnerships. Applications should demonstrate the strategic importance of this partnership and clearly demonstrate expected outcomes as a result of the funding.

This fund is not designed to support attendance to conferences.

Conditions of award

- The application must have endorsement from the Head of School (or nominated lead for this fund)
- The application is made on the basis of match-funding from the School budget or match funding from the partner institution (but not funding in kind)
- The strategic partnership is with one of the universities that have been identified by the Faculty as a priority for building strategic partnerships in line with the objectives of the Faculty Internationalisation Strategy (see below), or with a leading global or national institution of organisation.
- As with other HSIF awards, cross-School collaboration is encouraged.

Application process:

The lead researcher, working with the School lead for Internationalisation, will submit the following:

- a brief explanation (**maximum two page**) of how the proposed partnership aligns with, and will support, the delivery of the School's strategic plan, and will help establish various forms of cooperation and partnership (research, co-publication, further grant applications, teaching programmes) with the specified partners below, or possibly with other major institutions. Please see application form at the end of this document.
- a proposal which presents the context, project aims and objectives, budget request (up to a maximum of £7,500 per annum faculty funding request, with an equivalent level of funding committed by the School, nominated partner institution, or external funding source).
- A clear outline of what the expected outcomes for the project to be included as part of the application.
- Following Head of School sign-off, applications should be sent to rosie.haynes@manchester.ac.uk

Governance process

- There will be periodic deadlines throughout the year. **Please speak to your School internationalisation lead regarding deadlines for internal school match funding as necessary.**
- The Associate Dean for Internationalisation, Oliver Richmond, will then reach a decision with the Dean, Keith Brown, and other nominated members of the Faculty Leadership team
- Outcomes will be notified by Rosie Haynes, International Project Officer

Category Two: Academic Mobility Grants

Focus of the awards:

These are smaller scale awards designed to help individual academics to explore and solidify their international relationships with leading institutions or organisations in preparation for greater collaboration.

Example of activity this fund might support may include visits in preparation for visiting scholar/distinguished chair applications, exploratory visits and similar opportunities.

This fund is not intended to support conference attendance.

Conditions of award:

- Applications **do not** need school match funding
- Awards are limited to a maximum of £2,500 for a one-off project/visit.
- The strategic partnership is with one of the universities that have been identified by the Faculty as a priority for building strategic partnerships in line with the objectives of the Faculty Internationalisation Strategy, <u>OR</u> is of strategic priority to the school/institute.
- Application must have sign-off from the School Research Director (or nominated school lead)

Application process:

- a brief explanation (maximum one page – see application form below) of how the proposed partnership aligns with, and will support, the delivery of the School's strategic plan, and will help establish various forms of cooperation and partnership (research, co-publication, further grant applications, teaching programmes) with the specified partners below, or possibly with other major institutions;
- Applications to be sent to rosie.haynes@manchester.ac.uk

Governance process

- There may be periodic deadlines for this fund throughout the year. Please speak to your School Internationalisation lead for the most recent information on this.
- The AD for Internationalisation, Oliver Richmond, will then reach a decision with the Dean of Humanities, Keith Brown and other nominated members of the Faculty Leadership team
- Outcomes will be notified by Rosie Haynes, International Project Officer.

Category Three: PGR Mobility Grants

Focus of the awards:

To support postgraduate researchers to take part in overseas activities such as placements, exchanges and institutional visits. This award is designed to give postgraduate researchers the opportunity to internationalise their training, enhance their employability options, and build international research links. Awards are designed to provide financial support contributing to travel and living expenses for the duration of the visit.

This fund is not intended to support conference attendance or field-work.

For more details on this scope and details of this fund, please email rosie.haynes@manchester.ac.uk

Conditions of award:

- Awards are to support current Postgraduate Researchers to take part in a placement, exchange or institutional visit for a short period of time (typically up to 3 months).
- Applications must have the signatures of the Postgraduate Researcher lead supervisor and the School PGR Director supporting the exchange/visit/placement.
- Awards will vary based on the location and duration of the visit. A maximum of £3,000 is available to contribute towards travel and living expenses for the duration of the visit.
- Match funding is <u>not</u> required.
- Awarded researchers will be asked to take part in additional activities to encourage other postgraduate researchers to be part of other international opportunities (to be agreed).

Application process:

Applications should be made using the Postgraduate Mobility Fund application form (at the end of this document, Appendix 2) and include the following:

- A project summary
- A brief explanation (maximum one page) of how the proposed activity supports the research and development of the postgraduate researcher
- A statement of support from the lead supervisor
- A statement of support from the proposed supervisor at the host institution
- A breakdown of anticipated costs
- Sign off by the School PGR Director
- A current CV for the Postgraduate researcher

Applications should be sent to International Project Officer, rosie.haynes@manchester.ac.uk

Governance process

- There is no deadline for this funding – the application is submitted by the postgraduate researcher with the support of their lead supervisor
- Applications are reviewed by the Associate Dean for Internationalisation, Oliver Richmond, and Associate Dean for PGR, Stuart Jones and other nominated members of the Faculty Leadership team.

- Outcomes will be notified by the International Project Officer, Rosie Haynes

Strategic partners

The purpose of this fund is to support collaboration with high ranking strategic partners across the globe. Below is listed a number of institutions that the Faculty is particularly interested in supporting activity with. However, other Universities and organisations (for example, global governance institutions such as the United Nations) will be considered as part of this fund, providing they are of prestigious standing (Top 50 Global QS ranking or national leaders etc) and strategic benefits from the partnership can be seen. Please email Oliver.Richmond@manchester.ac.uk to discuss this further.

Identified strategic partners include:

- Indiana University, USA
- University of Melbourne, Australia
- University of Toronto, Canada
- National University of Singapore, Singapore
- University of Copenhagen, Denmark
- Renmin University of China, China
- Beijing Normal University, China
- FGV, Brazil

In addition to the above institutions, we are keen to support engagement with globally and nationally leading institutions in the following regions:

- North America
- China
- Europe
- Applications to support engagement with countries/regions in anticipation of applying to significant external funding partners (such as: Newton Fund; Fund for International Collaboration; Global –Challenges Research Fund; etc) will also be considered.

Appendix 1: Application form for Category one & two.

Humanities Strategic Investment Fund: Internationalisation

Proposal Details

Proposal Title:

Lead Academic Details

Title and full name:

School:

Division:

Details of collaborative institutions:

Title and full name:

Institution:

School/Division:

Proposal outline

Project summary

- Project aims and objectives
- Outline the context and impetus for the initiative
- Does the project engage with community, governmental, or non-academic partners? Where relevant, the project might briefly indicate any impact plans.
- Have you sought the advice of the Divisional Research Director, Head of Division, and/or Director of External Relations? (as necessary)

Core team

- List the team responsible for delivering the project

Strategic relevance

- State how the initiative relates to the core Research and/or internationalisation goals of the School(s) involved, and how this will feed into the overarching Faculty/University strategic plan for collaboration with strategic partners.

Purpose of investment

- In what way will this Fund develop, expand or enhance the work of the project and the collaboration therein?
- What are the particularly innovative features of this proposal?

Work programme and outputs

- Project start date and duration. Please also justify whether funding extend beyond the financial year 2019-20.
- In a summary table present the planned work programme: itemise the tasks/activities and outputs (interim and final) against a delivery timeline including anticipated results (i.e. large grant application, special journal issue) beyond the end of the project's funding.
- Outline specific information regarding further funding opportunities this project will lead to (eg, Joint applications to international research networks; 4* publication output etc)
- Academic staff costs will not be funded
- Potential Research Grant applications - Research Council/Sponsor, funding stream, indicative value of grant being submitted and submission deadline.
- For knowledge exchange and impact projects – what are the expected outputs and impacts from the project?

Proposal Finance
- **Where relevant, approval by the Head of School to match-fund this proposal must be sort before the application can be submitted to the Associate Dean for internationalisation.**
- **Costs and funding request should be for the funding year 1st August 2019 – 31st July 2020***

Directly Incurred heading	Detail	Cost (£)
Other (please specify)		
Total project costs:		

*Please note: funding requests outside of the financial years listed above will not be guaranteed.

Head of School Declaration:

I have reviewed the proposal information supplied and authorise the submission of this proposal for

review by the relevant Associate Dean and/or Deans Advisory Group
Head of School (1) name, signature and date

Financial Declaration: I have reviewed the financial content of this proposal and I confirm all financial information included is accurate and has been checked, ready for review by the relevant Associate Dean and the Deans Advisory Group.
Head of School Finance name, signature and date

Appendix 2: Application form for Category three: PGR Mobility Grant

POSTGRADUATE RESEARCH STUDENTS

MOBILITY FUND APPLICATION FORM 2017/2018

COMPLIANCE WITH THE DATA PROTECTION ACT 1998
In accordance with the Data Protection Act 1998, the personal data provided on this form will be processed by The University of Manchester, and may be held on computerised database and/or manual files.

Section A to be completed by the student

1.   Student Information

Student Name	
Student ID Number	
Address:	
E-mail	
Telephone	
Emergency Contact Details	
Date of Birth (DD/MM/YYYY)	
Home Institution	
Programme of Study	
Year of Study	
Mode of Study	
Main Supervisor Name	
Main Supervisor Contact Details	
For non-EEA nationals, please confirm your immigration status	
Non-EEA sponsored students have received Sponsor permission to take the visit?	
Has the student's funding body approved the visit (if necessary)?	

2.   Details of proposed visiting institution

Name of proposed organisation	**Proposed visit start date**	**Proposed visit end date**

3.   Project Summary (please outline the research you intend to undertake and programme of study during the visit in no more than 250 words)

4.   Applicant's Statement

Outline the aims and objectives, detailing any anticipated outcomes of the research e.g. research paper, thesis chapter, research report etc. or professional skills that will demonstrate the impact of your research or improve employability in no more than 1000 words

5. Please append an up to date curriculum vitae to this application form   ☐

Section B: To be completed by Student's Home Main Supervisor

6.   Supervisor's supporting statement

Please include in this statement:
-       The student's progress at the date of application;
-       The match of the host supervisor's research with the student's PhD;
-       Whether this is an exceptional opportunity to work this particular institution and why;
-       Whether the opportunity would add value to the student's and potentially your own research e.g. by allowing the student to enhance the impact of their research and improve employability, opening up opportunities for research collaboration.

Section C: To be completed by Host Supervisor

7.   Statement of Support from host Supervisor

Host Supervisor Name	
Host Supervisor Contact address:	
Host Supervisor telephone number:	
Host Supervisor email address:	

Please provide a statement of support for the proposed visiting student arrangement
Please include in this statement:
-       The agreed supervision support and contact time you will provide the student during the visit;
-       The alignment of your research with that of the student's PhD;
-       The agreed programme of study and research outputs for the period of the visit
-       The facilities that the student will have access to as part of the visit;
-       The wider value of the visit (e.g. opening up opportunities for research collaboration).

Section D

Summary of expected costs for the duration of this visit. Please note that the PGR mobility fund is to provide a contribution toward the costs associated with travel, accommodation, visa and other necessary costs. A maximum of £3,000 is available for application.

Please also disclose if you have received any additional funding to support this visit.

Detail of cost	Amount (£)
Flights	
Accommodation	
Visa	

Section E

8.   Signatories

	Signature:	Date:
Student		
Main Supervisor		
Signature of School PGR Director/nominated signatory		

It is the responsibility of the student applying for the PGR mobility Fund submit the completed application form along with an up to date curriculum vitae. Please submit the completed and signed application form to the following email address: rosie.haynes@manchester.ac.uk