

Faculty of Humanities Research Skills Training Bulletin

February 2010

Inside this bulletin you will find information and events of interest to postgraduate researchers and research staff within the Faculty of Humanities. This bulletin and previous issues can also be downloaded from the [bulletins](#) page of the Research Skills Training website.

For all regular skills training updates please follow our [Twitter page](#).



I.T. drop-in sessions

This month's I.T. drop-in sessions are as follows:

Ask anything – Monday 8th February

Troubleshooting your thesis (final PGRs only) – Monday 15th Feb

Setting up a data projector – Monday 22nd February

All drop-in sessions take place from 1pm – 2pm in Ellen Wilkinson building - room C1.44 (Learn Higher cluster).

Please note that drop-ins are for specific queries only. They are NOT intended as training sessions. Anyone arriving to a drop-in session expecting training will be redirected to the library or to our training calendar.

Useful links

[Research Skills Training site](#)

[PGR Training Calendar](#)

[PGR Resources in Blackboard](#)

[Research Staff Programme Calendar](#)

[Vitae](#)

Postgraduate Training

Please only attend sessions when you have booked a place*. If you need to cancel your place you can do so via the [training calendar](#) in 'Check bookings'. If you cannot cancel your booking from here because it is too close to the course date, you must email humanities-training@manchester.ac.uk with details of the course you wish to cancel.

* Before booking onto a course please make sure that you can abide by our code of [professional etiquette](#).

February Faculty Training Sessions with places still available to book (at the time of writing this bulletin).

• Core Academic Competencies

[Academic Reading in French](#) starts 01/02/2010 17:30 - 20:30 Roscoe Building, room 4.8

[Academic Writing Workshop](#) 02/02/2010 10:00 - 12:00 University Place, room 3.210 and 23/02/2010 10:00 - 12:00 Simon Building, room 4.38

[Speed Reading](#) 08/02/2010 13:30 - 15:30 Dover Street Building, room Basement Lecture Theatre

[Academic Writing 2 - Academic Style](#) 09/02/2010 10:00 - 12:00 Ellen Wilkinson Building, room C.5.1

[Completing Your Literature Review](#) 15/02/2010 13:30 - 15:30 Simon Building, room 4.38

[Reactivating your writing skills](#) 16/02/2010 10:00 - 12:00 University Place, room 3.210

• Organisational Competencies

[Planning Your PhD](#) 01/02/2010 13:30 - 15:30 Simon Building, room 4.38

[Psychometric Questionnaires: How to know yourself, understand others and get your ideas heard](#) 11/02/2010 10:00 - 15:30 Careers Service, Crawford House, East Entrance, room 5.004

[Continuing to Manage Your Supervisor](#) 16/02/2010 13:30 - 15:30 Simon Building, room 4.38

[Creativity and Problem Solving](#) 16/02/2010 10:30 - 12:30 Roscoe Building, room 2.4

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- **Communication Competencies**

[Presentations, Practice and Feedback for 1st Year Students](#) 09/02/2010 13:30 - 15:30 Roscoe Building, room 1.002

[Presentations, Practice and Feedback - Years 2 and 3](#) 23/02/2010 13:30 - 15:30 Roscoe Building, room 1.002

- **Transitions Programme**

[Team Working](#) 12/02/2010 10:00 - 12:00 University Place, room 5.211

[Starting a business](#) 16/02/2010 10:00 - 12:00 University Place, room 6.213

[Planning Your Final Year](#) 24/02/2010 13:30 - 15:30 University Place, room 2.219

- **I.T. Training Sessions**

[Endnote supported training](#) - For Full-time students in year 1 of their PhD and part-time students in years 1-2 of their PhD. Session times are listed below:

04/02/2010 09.30 – 12.30 Humanities Bridgeford/Tuer Street, room 2.2

11/02/2010 13.00 – 16.00 Humanities Bridgeford/Tuer Street, room 2.2

[Managing Long Documents in Word \(Level 1\) supported training](#) - For Full-time students in year 1 of their PhD and part-time students in years 1-2 of their PhD. Session times are listed below:

04/02/2010 13.00 – 16.00 Humanities Bridgeford/Tuer Street, room 2.2

11/02/2010 09.30 – 12.30 Humanities Bridgeford/Tuer Street, room 2.2

[Managing Long Documents in Word \(Level 2\) supported training](#) - For Full-time students in year 1 of their PhD and part-time students in years 1-2 of their PhD. Session times are listed below:

18/02/2010 09.30 – 12.30 Humanities Bridgeford/Tuer Street, room 2.2

25/02/2010 13.00 – 16.00 Humanities Bridgeford/Tuer Street, room 2.2

As numbers are limited on training opportunities and events, please ensure you register for sessions you wish to attend. Check the [training calendar](#) for location and sign-up details.

Research Staff

Information about research staff events is sent out in a weekly bulletin. If you would like to be added to the list of recipients please contact claire.stocks@manchester.ac.uk.

University-Wide Training

Postgraduate Online Writing Clinic Need help with your writing? Log on to the Postgraduate Online Writing Clinic. The live writing clinic is an online cross-faculty resource for postgraduate students at the University of Manchester. It is a 'drop in' facility which allows you to ask any questions you might have regarding academic writing. The clinics take place 12.30 - 1.30pm on Wednesdays until 17/03/10. Access the on-line clinic [here](#) as 'guest'. Email howard.goodison@manchester.ac.uk for further information.

[GTA Training at CEEBL](#)

“Help! I’ve got a tutorial!” – 10 March 2010.

“Designing Tutorial Exercises: Triggers” – 3 February or 28 April 2010

“Group Dynamics” – 19 February or 21 April 2010

Faculty of Humanities
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Methods@Manchester [What is...?](#) A regular series of lunch-time talks which provide short, accessible introductory guides to key social science research methods. These talks are ideal for research students — or their supervisors — who want to find out what the method does and whether it might be useful in their research. The talks take place from 1-2pm every Thursday in room 1.69/1.70 on the first floor in Humanities Bridgeford Street, unless otherwise stated.

Other Information

PGR Doc Blog - The PGR DocBlog can be accessed [here](#). The blog is a resource for PGRs across the Humanities, providing up-to-date information about training courses, links to other websites opportunities and a regular commentary on skills training and development issues for doctoral researchers. New posts are added approximately three times a week (sometimes more!) and are advertised on our Twitter Page. Please check the blog regularly for more information and updates!