Q-Step Summer Project 2017:
upReach

Ref: #6 UoMQStep 2017 upReach

Team/Department: Delivery Team

Address: CAN3, 7 - 14 Great Dover Street, London, SE1 4YR

Provisional Title for Project: "Evaluating Impact: Data Collection, Analysis and Drafting of upReach's 2017 Impact Report"

100 word abstract of what the project would probably undertake, and any data to be used:

upReach is a charity that supports undergraduate students from less-advantaged backgrounds to get top jobs. We want to publish our annual Impact Report for the benefit of the organisation's existing stakeholders and potential future partners showing how the work we do has affected the career paths of students we work with.

We are looking for a student to help to devise a strategy and framework for evaluating impact, use his/her quantitative skills to collect data, analyse it and produce a draft Impact Report based on his/her findings. There can be flexibility with the work as we have a number of other quantitative projects for the student to get involved in.

Key Words (up to 12): Data Analysis, Impact, Publication, Impact, Social Mobility, Outcomes, Report

Essential and desirable skills that the student would need to have:

Essential: Strong analytical skills and some experience with quantitative datasets
Basic Excel knowledge and knowledge of Microsoft Office
Excellent written English
Ability to analyse and interpret data
Ability to produce appealing and easy to understand data visualisations

Desirable: Some report-writing experience
More extensive Excel skills for data analysis

Preferred selection method: Interview

Support and training offered by the organisation:

The student will be overseen and guided by more senior members of staff who have significant quantitative experience. From the outset, clear objectives would be set with the student, who would then have the opportunity to work independently and to make a decisive contribution to the chosen data analysis strategy and the presentation of the results in terms of social impact metrics.

Any issues of data confidentiality and/or IPR that would need to be resolved:

The student would need to adhere to and comply with the Charity's Data Protection Policy at all times, including keeping the data used confidential after their period of employment ends. The report would remain property of upReach, although the student will be given credit.

Supporting Information:

The work done by the student would be subject to internal review and potential changes before being published.

Financial assistance offered by the organisation: N/A