

**Faculty of Humanities**

**Engaging with our communities funding call 2016-17**

The Vice-Dean for Social Responsibility invites applications for funding to support activities relating to our key priority of engaging with our communities. Application deadlines are given below, but please note that the call will close once the all the funding has been allocated and this may be prior to the deadlines given. All activities need to take place during academic year 2016-17.

This funding is intended to support existing activity which could be enhanced through the addition of public engagement activities. These could include be, but are not limited to:

* Public lectures or seminars
* Conferences
* Exhibitions and showcases
* External facing publications

All areas of activity will be considered but those relating to the following areas are particularly encouraged:

* Interdisciplinary events or those with partners in other Faculties or external organisations
* Activities relating to the Humanities led research beacon of Addressing Global Inequalities
* Activities which improve the signposting and accessibility of key research projects impacting on local communities, for example through the Devo Manc Hub
* Sustainability

**Criteria**

Funding of up to £1,500 can be applied for but colleagues are encouraged to request only what is required and have sought matched funding from other sources, e.g. School funds or external partners.

Costs can include, but are not limited to, the following:

* Visitor / speaker fees and expenses
* Venue and room hire
* Refreshment costs
* Equipment hire
* Filming and editing costs
* Photography

For the purposes of this call the public engagement activities should be primarily aimed at non-academic individuals or groups, who are external to the University, i.e. the primary audience is not our own staff or students, or academic colleagues from other institutions, although these groups may well participate as well.

All colleagues awarded funding are responsible for handling the logistical requirements of their activity. No operational support is provided as part of this call, however information and advice can be provided around event organisation, publicity, registration, organising filming or photography, etc. if required.

All funding is for activities taking place during 2016-17 and all costs must be paid by 31 July 2017.

**Application process**

To apply please complete the application form at the end of this document and submit by email to [Claire Lloyd](mailto:claire.lloyd@manchester.ac.uk). The details should be kept brief (approximately 2 sides of A4 maximum).

Applications will be considered in the following timeframes:

|  |  |
| --- | --- |
| **Application deadline** | **Decision provided by** |
| Thursday, 29 September 2016 | Friday, 14 October 2016 |
| Tuesday, 29 November 2016 | Friday, 16 December 2016 |
| Thursday, 26 January 2017 | Friday, 10 February 2017 |
| Thursday, 30 March 2017 | Friday, 14 April 2017 |

Applications will not be considered outside of these deadlines except in exceptional circumstances.

Please note that the call will close once the all the funding has been allocated and this may be before all the application deadlines have been reached. It is strongly recommended that you submit your application by the earliest deadline you can.

The status of the call will be updated on the [Engaging Our Communities Humnet pages](http://www.humanities.manchester.ac.uk/humnet/about-us/social-responsibility/funding/) and it is recommended you check these pages prior to completing an application. Once the call is closed the pages will be updated to reflect this.

**Further information**

If you would like to discuss any ideas or have any queries please contact Claire Lloyd on [claire.lloyd@manchester.ac.uk](mailto:claire.lloyd@manchester.ac.uk) or 0161 275 5183.

**Application form - Engaging with our communities funding call 2016-17**

|  |  |  |
| --- | --- | --- |
| **Name** |  | |
| **Email** |  | |
| **School** |  | |
| **Please provide a brief overview of your proposed public engagement activity, including timelines:** | | |
| **Please briefly outline how the project links to the University’s Social Responsibility priority of engaging with our communities:** | | |
| **What outcomes do you expect? How will these be evaluated?** | | |
| **Total budget requested for 2016-17** | | **£** |
| **Please provide a full breakdown of costs:** | | |

**Please return your completed application form to Claire Lloyd (**[**Claire.lloyd@manchester.ac.uk**](mailto:Claire.lloyd@manchester.ac.uk)**)**