

#### Electronic submission and feedback

- Electronic submission of work to Turnitin (via Blackboard) is simple, and submissions are tracked
- Students can submit their work without having to visit their programme office
- Time saved in marking allows for timely return of feedback to students
- Blackboard notifies students instantly when their mark and feedback is available
- Personal feedback can be received through annotations to the text at the relevant points, making points clearer and easier to understand
- Students can see the marks and feedback online, and can print out the original document with marks ands feedback applied

### Further Information

- Turnitin and Grademark are most useful for submission of text-based assignments
- Turnitin is not suitable for assignments where data is replicated (e.g. spreadsheets, formulae)
- The Faculty is currently undertaking pilots of electronic submission and Originality Reports
- The Faculty's Feedback Policy and Guidelines on mechanisms for providing feedback to students can be found at on the Teaching and Learning webpages at: <a href="http://www.humanities.manchester.ac.uk/tandl/policyandprocedure/guidelinesandpolicydocuments/index.html">http://www.humanities.manchester.ac.uk/tandl/policyandprocedure/guidelinesandpolicydocuments/index.html</a>
- Contact the eLearning Team: elearning@manchester.ac.uk
  - for Blackboard training
  - to take part in the Turnitin Pilot Projects this semester
  - for any other eLearning requirements
- See also the webpages of the Humanities Teaching and Learning Office
  - http://www.humanities.manchester.ac.uk/tandl/resources/



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# focus on... Summative Feedback using Grademark by TurnitinUK

criteria turnitinUK

assessment prompt feedback
strengths blackboard grademark

methods grademark

summative feedback improve performance online submission

### Top Ten Hints and Tips

- 1 At the start of the unit and in the course handbook, make sure students are aware of the methods by which they will receive feedback, the forms it will take and when to expect it
- 2 A section within Blackboard can outline this information for students
- 3 Make sure your students are aware of the grading criteria for each assignment
- 4 Discuss learning outcomes and assessment criteria with students, so they understand what is expected of them
- 5 Feedback should identify strengths and weaknesses of an assignment in relation to the assessment criteria
- 6 Ensure that your feedback agrees with the grade awarded, so that students can under stand why they got the mark they did
- 7 Feedback on summative work should still allow students to improve their performance in future units
- 8 Online submission of work allows you to provide electronic feedback in a variety of ways ask your eLearning Team
- 9 Use TurnitinUK (via Blackboard) to enable online submission of assignments, and to identify plagiarism and poor practice
- 10 Provide feedback through the TurnitinUK Grademark tool it can help provide prompt feedback on summative assignments and coursework

## Tools and Software

- Electronic submission: work can be submitted to TurnitinUK electronically via Blackboard, which stores the assignment and records the date and time of the submission
- To detect plagiarism and poor practice; Turnitin creates Originality Reports which provide identification and evidence of copied material; this is colour-coded with a direct link to the online source
- Online marking and feeding back can be undertaken using Grademark

## Benefits for Staff

#### Feeding back using Grademark

- Grademark allows opportunities for more consistent and high quality feedback
- It is easy to use and read
- It provides the ability to insert 'typical' feedback comments quickly and easily;
   freeing up time to concentrate on 'bespoke' comments
- Markers can apply personalised feedback at relevant points in the text with the 'highlighter' and 'type' tools
- It has a library of comments frequently applied to common errors (e.g. grammar); this can be built up and shared with colleagues
- General comments can also be applied to the whole submission, saving time
- Manage your marking it is easy to keep track of your marked work and your workload
- No need to handle large amounts of paper submissions



