
Benefits for Staff

- Time efficient – to produce and archive
- Space and resource saving – no paperwork
- Encourages a different level and type of interaction with students
- Can encourage on-going discussion e.g. the discussion board in Blackboard
- Develops relationships between staff and student, especially in distance learning

Benefits for Students

- Gives students a sense of individuality and that their work has been considered and commented on
- Audio feedback can be accessed by students in their own time
- Accessible via different outlets: online or offline
- Benefits campus-based and distance learning students
- Accessibility – can benefit students with disabilities
- Enhances receptiveness
- More acceptable and accessible to modern, technology 'savvy' students



focus on... Audio Feedback

informal personalised

quick Blackboard audio feedback

equipment tools 'any time' access

eLearning team teaching style software

support group formal

 one to one

Top Ten Hints and Tips

- 1 Explain to students what audio feedback is and how it can benefit them
- 2 Ensure you know what equipment and support is available from your eLearning team
- 3 Use the best tools and software to suit you and your teaching style
- 4 Use it to give formal and informal feedback
- 5 Use it for one-to-one and group feedback
- 6 Audio feedback is effective with distance learners who are not on campus
- 7 It allows personalised feedback, developing a relationship between staff and student
- 8 Recording audio feedback can be quick and easily uploaded to Blackboard
- 9 Make recordings available through Blackboard - it's secure, with 'any time' access
- 10 Consider audio to feed *forward* - preparing students for next week

How to Guide

- Find a quiet room with no background noise or echo for your recording
- Decide on your feedback style – formal or informal
- Prepare what you are going to say
- Speak clearly and slowly – listen back to your recording and make sure you are audible
- Use page and paragraph referencing so that students know what you are referring to in your feedback
- Transfer your recording to the Humanities media server or the eLearning Media Library and make it available to students Blackboard
- Ensure you back up your audio files

Tools and Software

- Wimba Voice Tools - you can talk to students live in Blackboard, listen to their conversations and record for later playback
- Use the Audacity software on your computer for recording and quick and easy editing
- Audio recording equipment – use equipment such as an Edirol for instant, high-quality recording
- Use your own gadgets – you may have a voice recorder on your phone or digital camera. Use this if it is easier and more convenient
- Use podcasts - you create a series of audio files, your students subscribe, download and listen when they want

